



In order to comply with the guidelines determined by the Australian Government and to ensure priority of enrolment on a needs basis, you are requested to supply the following information:

**Are you** (please circle):  
a **two parent** or a **single parent** family?

**Are you:**

<b>working</b>	no	yes	(	<b>full time</b>	or	<b>part time</b>	)
<b>seeking employment</b>	no	yes					
<b>studying</b>	no	yes	(	<b>full time</b>	or	<b>part time</b>	)
<b>at home with _____</b> (how many) <b>children under the age of five?</b>							

**If you are a two parent family, is your partner:**

<b>working</b>	no	yes	(	<b>full time</b>	or	<b>part time</b>	)
<b>seeking employment</b>	no	yes					
<b>studying</b>	no	yes	(	<b>full time</b>	or	<b>part time</b>	)
<b>at home with _____</b> (how many) <b>children under the age of five?</b>							

**Do you or your child have any health problems or disabilities?** no yes  
If yes, please describe: \_\_\_\_\_

**Do you have an Aboriginal or Torres Strait Islander background?** no yes

**Is the child at risk?** no yes

**Are there any other special circumstances?** no yes  
If yes, please describe: \_\_\_\_\_

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When the Centre receives this completed form and the **\$15 administration fee**, your child's name will be placed on the waiting list. Your position on the list is linked to three issues: child's age, date the application is received at the Centre and priority of access which is determined by the information above. We will phone you if a place becomes available but there is no guarantee of placement in the Centre. We appreciate this is difficult but we fill vacancies as they come up. Once we are fully booked, no new enrolments can be made until a child leaves the Centre or reduces days. We do encourage families to visit the Centre before accepting a place for their child.

It is the family's responsibility to inform the Centre of any changes to your details, especially telephone numbers. You may telephone or fax the changes to the Centre. Having the correct information helps us to help you and your family with your child care needs.

It is Centre policy that children must be up to date with their immunisation program as outlined by NSW Health Department.

**Applicant's signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_